



S. DEBRAY, M.Com., LL.B., FCA
Chartered Accountant

S. DEBRAY & ASSOCIATES

Chartered Accountants
House No. B/111 Keziekhie [North Block],
Above : K. K. Enterprise,
Opposite: HDFC Bank – Kohima Branch,
Kohima – 797001, Nagaland.
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AUDITOR'S REPORT

We report that we have audited the attached Receipts and Payments Account of Chiephobozou Town Council, Kohima, Nagaland (Establishment Notification No. - MA-52/2015(A) dt.13-11-2019) for the year ending on 31st March, 2023 signed by us under reference to this report and the relative 'Notes on Accounts' annexed thereto for the year ended on that date. These Statements are the responsibility of the Chiephobozou Town Council Administrator/Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We have conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain a reasonable assurance about whether the financial statements are free from materials misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Administrator/Management as well as evaluating the overall financial statement presentation.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit. In our opinion proper books of accounts have not been kept by the Chiephobozou Town Council as far as appears from our examination of those books.

In our opinion and to the best of our information and according to the explanations given to us, the said accounts subject to the 'Notes' on Notes on Accounts (Annexure-I) give a true and fair view with respect to the Receipts and Payments Accounts of the Chiephobozou Town Council for the year ending on 31st March, 2023.

For S. DEBRAY & ASSOCIATES
Chartered Accountants



(S. DEBRAY)

Proprietor

Mem. No. 051071

FRN : 322777E

Place : Kohima

Date : 31.10.2024

CHIEPHOBOZOU TOWN COUNCIL

KOHIMA :: NAGALAND

ESTD. :- MA-52/2015(A) Dated-13.11.2019

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2023

RECEIPTS	Rs.	Rs.	PAYMENTS	Rs.	Rs.
<u>Opening Balance :</u>			<u>Payments made during the year:</u>		
Cash at Bank:			Purchase of 120 Nos. Waste Bin for		
AXIS-GHS Rd Br.- CD A/c- 751556	-		- distribution to targatted household		1,00,000
AXIS-GHS Rd Br.- SB A/c- 9498380	1,685		Construction of Drain from Marketing		
Balance in PFMS	-		- complex to East Circular Road		3,50,000
Cash in hand	-	1,685	Honorarium to MIS		24,000
			Expenses for Capacity Building		20,000
<u>Grants received during the year:</u>			Salary to Driver		60,000
Received from Urban Development		64,000	Independence Day celebration		3,000
Grant in Aid - State Government		3,50,000	Wages to Sanitation Worker		24,000
Received from M A D for Penal -			Printing & Stationary		8,000
- interest NMPC Untied Grant		1,00,000	Exp. for Pre Christmas Celebration		3,000
Received from Municipal Affairs -			Exp. for World Environment Day		3,000
- 15th FC Untied Grants			Meeting & refreshment Exp.		4,000
<u>Interest Received from Bank SB A/c:</u>					
01.07.2022	13				
01.10.2022	13				
01.01.2023	342				
31.03.2023	15	383			
Collection from Trade license issue		9,000			
Collection from Shop Rent		96,000	<u>Closing Balance :</u>		
			Cash at Bank:		
			AXIS-GHS Rd Br.- CD A/c- 751556	20,000	
			AXIS-GHS Rd Br.- SB A/c- 9498380	2,068	
			Balance in PFMS		
			Cash in hand		22,068
		6,21,068			6,21,068

Notes on Accounts (Annexure - I) form an integral part of accounts.

[Signature]
ADMINISTRATOR
Chiephobozou Town Council
Chiephobozou : Nagaland

[Signature]
Accountant

In terms of our report of even date attached
For S. DEBRAY & ASSOCIATES
Chartered Accountants

[Signature]
S. DEBRAY
Proprietor

Place : Kohima
Date: 31.10.2024

Mem. No. 051071
FRN : 322777E

CHIEPHOBOZOU TOWN COUNCIL

KOHIMA :: NAGALAND

NOTES ON ACCOUNTS FOR THE YEAR ENDING ON 31st MARCH, 2023

1. Form the Notification No. Ma – 52/2015(A) dated 13th November, 2019 issued by Department of Municipal Affairs, Govt. of Nagaland, Nagaland, Kohima, it came to light that vide Notification No. MA-52/2015(A), dated 06.09.2019 & 14.10.2019 the Governor of Nagaland made invitation for claims and objections with regard to the determination of Boundaries relating to the different Town Councils in districts of Nagaland State (inclusive the Boundaries of Chiephobozou Town Council, Kohima District) as per the Schedules attached with the aforesaid Notifications and in absence of any objection being received in this regard the Governor of Nagaland in exercise of the powers conferred u/s 5 of the Nagaland Municipal Act, 2001 declared the Boundaries as mentioned in the Schedules attached with those aforementioned Notification [Chiephobozou Town Council, Kohima being included therein] and thus Chiephobozou Town Council came into existence and became operative.
2. Accounts have been maintained on 'Cash Basis'.
3. The Town Council opened 02 Bank Accounts [One CD A/c & one SB A/c with Axis Bank – GHS Branch, Kohima simultaneously].
4. PFMS Account (mainly for State Urban Development Agency) was in operation during the year under audit but no separate books of accounts maintained for PFMS Transactions & its reconciliations.
5. Asset Register, Stock Register, Registers for receivable & payable and other required Books of Accounts not being maintained by the Town Council. Moreover, The Town Council does not have any budgetary system to estimate Income & Expenditure for the particular Financial Year.
6. Accounts have not been maintained properly – Cash Book maintenance was not satisfactory and General Ledger was not maintained.
7. List of Books of Accounts and other relevant records produced for audit are stated below:
 - a) Bank Statement of Axis Bank – GHS Rd., Kohima Branch (CD A/c No. 751556 & SB A/c No. 9498380)
 - b) Payment Vouchers/Account Payee Receipts, Actual payment receipts etc.
 - c) Note Sheet File for different projects showing approval/sanctions from appropriate authority, Utilisation Certificate.
 - d) In some cases, payments above 20,000/- were made in cash.
8. Vouchers, Bills, Cash Memos etc. were not always available - mostly Kachha Receipts were made available to audit.
9. Bank Reconciliation Statement for the period from 1st April, 2022 to 31st March, 2023 has not been prepared since the Receipts & Payments Account [Cash Book] Bank Balance as on 31st March, 2023 agreed with the Bank Balance as on 31st March, 2023 as per Bank Statement issued by Axis Bank – GHS Rd., Kohima Branch.
10. Construction Works were carried out through local contractors and no 'Labour Cess' was deducted and deposited to Labour Welfare Board.
11. Generally, cash payments were made after cash withdrawal of Fund from Bank and it was also observed that the Cash Memos/Bills/Invoices etc. submitted by suppliers/contractors for construction works were exclusive of GST.
12. In few cases Photographs for construction works have been provided without date & time or Geotagging.
13. Land acquired by the Town Council through Cash Payment which appears to be not appropriate – should have been through Bank only.
14. Bank Balances appearing in the Receipts & Payments Account as closing Balance as on 31st March, 2023 are as per the Statement/Pass Book issued by the Bank. However, no Balance Confirmation Certificates have been obtained from the Bank confirming the Balances as on 31st March, 2023.
15. The Chiephobozou Town Council had Rs. NIL/- Cash-in-hand Balance as on 31st March, 2023 as certified by the management of the Town Council.

In terms of our report of even date attached
For S. Debray & Associates
Chartered Accountants



Mem. No. – 051071
FRN :- 522777E

Administrator

Accountant

Place : Kohima
Date : 31.10.2024